



INTERNATIONAL
COMPUTER CONCEPTS

CAREERS

Warehouse/ Shipping Manager

Job Description

International Computer Concepts, Inc. is looking for a warehouse shipping manager. This role assists with shipping and receiving in a fast-paced work environment.

ICC pay's 80% of medical as well as common company benefits.

Responsibilities:

- Assist shipping and receiving in unloading trucks, checking in merchandise, matching purchase orders to sales orders, and distributing to sales associates for processing.
- Read shipping orders or requisitions to determine items to be moved, gathered, or distributed and/or shipped.
- Move materials and items from receiving or storage areas to shipping or other designated areas.
- Record amounts of materials or items received or distributed via appropriate computer program.
- Obtain shipping quotes for pricing.
- Perform shipping tasks in shipping and receiving packages both domestically and internationally.

How to Apply

Please send your resume to HR@icc-usa.com to apply for this position.